



## Yearly Status Report - 2016-2017

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		MAHARANI LAXMI BAI GOVERNMENT COLLEGE OF EXCELLENCE
Name of the head of the Institution		H. S Shrivastava
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		07512372199
Mobile no.		9425717954
Registered Email		hegmlbaaccgwa@mp.gov.in
Alternate Email		bharatikarnik.karnik@gmail.com
Address		Lalitpur Colony, Lashkar, Gwalior, Madhya Pradesh 474009
City/Town		Gwalior
State/UT		Madhya Pradesh
Pincode		474009

<b>2. Institutional Status</b>					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Dr Bharati Karnik			
Phone no/Alternate Phone no.		07512372199			
Mobile no.		7668878572			
Registered Email		hegmlbaaccgwa@mp.gov.in			
Alternate Email		bharatikarnik.karnik@gmail.com			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="http://mlbcollegegwalior.org/wp-content/uploads/2018/08/SSR-17-05-2014final.pdf">http://mlbcollegegwalior.org/wp-content/uploads/2018/08/SSR-17-05-2014final.pdf</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		<a href="http://mlbcollegegwalior.org/wp-content/uploads/2023/03/2016-17.pdf">http://mlbcollegegwalior.org/wp-content/uploads/2023/03/2016-17.pdf</a>			
<b>5. Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	A	3.07	2014	10-Dec-2014	09-Dec-2019
<b>6. Date of Establishment of IQAC</b>			01-Jul-2004		
<b>7. Internal Quality Assurance System</b>					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		

Extension Lectures conducted	14-Sep-2016 15	15
Data Collection for Proposal for the autonomous Status	12-Jul-2016 85	15
Feedback collected and analyzed	16-Mar-2016 60	1000

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department of higher education MPHEQIP	RUSA	RUSA	2016 365	12291667

[View Uploaded File](#)

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View Link](#)

**10. Number of IQAC meetings held during the year :**

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Collection of Data and information to Prepare the proposal to get Autonomous status for the college to UGC.

[View Uploaded File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Effective implementation of the academic calendar	Regular classes were conducted and special attention was provided to slow learners, timely conduct of the Continuous Comprehensive Assessment (CCE)
To enhance facilities for differently abled students	Ramps for specially-abled students are constructed in different blocks
To strengthen research activities and facilities in the college	Extension lectures were organized in various departments
To prepare the proposal for the Autonomous status of the college	A proposal for the autonomous status was prepared by the IQAC of the college
<a href="#">View Uploaded File</a>	

<b>14. Whether AQAR was placed before statutory body ?</b>	No
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No
<b>16. Whether institutional data submitted to AISHE:</b>	No
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)	The IMS system is adopted by the institution to increase efficiency and streamline various aspects of the management of the institution. The government of M.P. has introduced EGovernance in government offices for administrative purposes. In higher education, this system is used for online admissions and for collecting fees as well as for financial transactions such as scholarships, paying bills, etc. In our college, it is used mainly for admission purposes as it is accurate as well as transparent. It is convenient both for the students as well as the organization.

**Part B**

**CRITERION I – CURRICULAR ASPECTS**

## 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution follows fully to the academic calendar and curriculum that are offered by the affiliating university and the M.P. State Government. The College regularly hosts seminars for students to ensure that the curriculum is delivered effectively. The seminars put a strong emphasis on skill management and skill development in particular fields, helping students both professionally and in other ways. To accommodate the range of student skills, the faculty members set up specialized classes for both strong and advanced students. The Additional Director of Higher Education, Gwalior Division, and the Principal of the Lead College, Gwalior, undertake unannounced inspections.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

## 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

## 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MA	Null	Null
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## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
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Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Yes: The College periodically asks students for input on the required proforma that IQAC provides. Alumni are consulted for advice through participating in the associations yearly meetings. Suggestions and feedback are taken into account while creating policies. Regular meetings of the Janbhagidari Committee are held. The distinguished members of society who make up the Janbhagidari Samiti are from a variety of backgrounds. They offer their insightful recommendations to start making improvements to new programmes.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
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### 2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	3124	211	14	0	85

### 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
99	50	4	4	4	4
<a href="#">View File of ICT Tools and resources</a>					
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has a strong Student Mentor - Mentee mechanism. A student counselling committee at the college assists students in making academic and stream decisions. In U.G., the college offers Bridge Classes and Zero Classes at the start of each semester. These lessons are held to help students improve their language abilities as well as to introduce them to historical, cultural, social, and constitutional ideas. For the second-year students overall growth, Bridge Classes are used to impart cross-stream knowledge of banking, e-governance,

computers, the election process, human rights, etc. Mentors assigned as part of the teacher guidance program give students information and one-on-one support on stress management, adaptability, and behavioral issues, as well as assistance with exam preparation for both competitive and professional exams. For students interested in pursuing a career as a higher education teacher, the college offers NET preparation classes. Coaching for Entry in Jobs lessons are also offered by the college for various competitive exams.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3335	99	1 : 34

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
99	99	0	0	74

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2016	MAJOR DS RANA	Professor	ATI VISHISTA NCC OFFICER AWARD IN CASH 50000
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
<a href="#">View Uploaded File</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

In the classroom, teachers explain the syllabus, the format of the questions, and the grading scheme to students. The department has test results and CCE grade displays. Students have the chance to raise their performance. The Department of Higher Education and the affiliated University have implemented the semester system. Regarding the evaluation reforms, the college strictly complies with all directives given by the university and the government from time to time. The college must abide by the guidelines established by the affiliated university and the Department of Higher Education as it is a government institutional of the students concerns and questions about how their exam papers were evaluated are addressed.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

According to their instructions, the internal evaluation for the odd semester was held in the month of September and for the even semester in the month of February. The institution follows the academic calendar of the higher education

division of the MP Government. Each semesters final exams were held in accordance with the schedule given by Jiwaji University, Gwalior.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[http://mlbcollegegwalior.org/wp-content/uploads/2023/08/UG\\_PG.pdf](http://mlbcollegegwalior.org/wp-content/uploads/2023/08/UG_PG.pdf)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View Uploaded File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://mlbcollegegwalior.org/wp-content/uploads/2023/07/In-accordance-with-the-guidelines-provided-by-the-Department-of-Higher-Education-Madhya-Pradesh-and-NAAC-feedback-from.docx>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	200	UGC-CRO BHOPAL	90000	0
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
<b>No Data Entered/Not Applicable !!!</b>		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
<b>No Data Entered/Not Applicable !!!</b>				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>No Data Entered/Not Applicable !!!</b>					
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### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
<b>No Data Entered/Not Applicable !!!</b>		

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
PSYCHOLOGY	1
LAW	3
COMMERCE	2
ENGLISH	3
LIB.SCIENCE	5
POLITICAL SCIENCE	3
HINDI	1
ECONOMICS	1
SOCIOLOGY	1
GEOGRAPHY	1

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View Uploaded File</a>			

#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
ENGLISH	5
SOCIOLOGY	6
LIBRARY SCIENCE	7
COMMERCE	2
POLITICAL SCIENCE	3
LAW	2
HISTORY	1
HINDI	1
<b>No file uploaded.</b>	

#### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
<b>No Data Entered/Not Applicable !!!</b>						
<b>No file uploaded.</b>						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
<b>Presented papers</b>	4	18	1	2
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**3.4 – Extension Activities**

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
<b>ANTI-DRUG AND TABACCO CAMPAIGN</b>	NSS	3	30
<b>PLANTATION PROGRAMMEE</b>	NSS	50	200
<b>HEALTH CAMP</b>	NSS	3	40
<b>CLEANLINESS DRIVE</b>	NSS	70	100
<b>RED RIBBON CAMPAIGN</b>	NSS	3	40
<b>SATBHAVANA DIWAS</b>	NSS	83	250
<b>CONSTITUTION DAY</b>	NSS	83	245
<b>BLOOD DONATION CAMP</b>	NSS/NCC	7	50
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<b>YOUTH EXCHANGE PROGRAMMEE</b>	<b>BEST CADET AWARD</b>	NCC	1
<b>NCC</b>	<b>BEST CADET AWARD of Rs 25000 in Cash</b>	<b>MADHYA PRADESH</b>	1
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
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Awareness	NSS	ANTI-DRUG AND TABACCO CAMPAIG NANTI-DRUG AND TABACCO CAMPAIGN	3	30
Awareness	NSS	PLANTATION PROGRAMMEE	50	200
Awareness	NSS	HEALTH CAMP	3	40
Awareness	NSS	CLEANLINESS DRIVE	70	100
Awareness	NSS	RIBBON CAMPAIREDGN	3	40
Awareness	NSS	SATBHAVANA DIWAS	83	250
Awareness	NSS	CONSTITUTION DAY	83	245
Awareness	NSS/NCC	BLOOD DONATION CAMPAIGN	7	50
No file uploaded.				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3894000	3894000

#### 4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Laboratories	Existing
Seminar halls with ICT facilities	Newly Added
Class rooms	Existing
Campus Area	Existing
Seminar Halls	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
No file uploaded.	

#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Nil	Nil	Nil	2023

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	89290	Nil	0	Nil	89290	Nil
Reference Books	19917	Nil	0	Nil	19917	Nil
e-Books	83000	5900	Nil	Nil	83000	5900
e-Journals	4300	Nil	Nil	Nil	4300	Nil
Others (specify)	Nil	430965	Nil	Nil	Nil	430965
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/	Others
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								GBPS)	
Existing	120	4	10	0	0	4	9	100	0
Added	0	0	0	0	0	0	0	0	0
Total	120	4	10	0	0	4	9	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>No Data Entered/Not Applicable !!!</b>	

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
5000	5000	15000	15000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

An established system exists for using financial resources effectively. A Registrar position is available to assist the College Principal in efficiently overseeing the institutions financial management. The committees and mechanisms are as follows: The Amalgamated Fund Committee, which consists of 10 members and is led by the colleges principal, allocates funds for the planning of various activities while depositing the balance in the colleges reserve fund. The Janbhagidari Samitis Finance Committee develops a plan to use the Janbhagidari Fund. It creates a budget, keeps track of expenses, and ensures that audit findings are followed. Planning Committee: This group develops plans for the colleges growth and leads efforts to raise money for that growth. Purchase Committee - The Committee is permitted to issue tenders and to make the necessary purchases in accordance with M. P. Government regulations. UGC Cell: To distribute and make use of grants from the U.G.C.

<http://mlbcollegegwalior.org/wp-content/uploads/2019/07/Committee.pdf>

### CRITERION V – STUDENT SUPPORT AND PROGRESSION

#### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Post -Matric Scholarship	1269	1103076
Financial Support from Other Sources			
a) National	Nil	0	0
b) International	Nil	0	0

No file uploaded.

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Language Lab	01/07/2016	43	Department of English
Mentoring	16/08/2016	3335	Faculty
Counselling	01/07/2016	900	Health Centre and Department of Psychology
Soft skill development	16/03/2016	20	Department of law
Yoga Camp	12/01/2017	2500	NCC/NSS/SPORTS/FACULTY
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2016	Student Counselling	0	1000	0	0
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	15

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	50	B.A	ARTS	M.L.B COLLEGE	M.A

2017	20	B.COM	COMMERCE	M.L.B COLLEGE	M.COM
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
CULTURAL	UNIVERSITY	75
CULTURAL	COLLEGE	212
SPORTS	UNIVERSITY	30
SPORTS	COLLEGE	75
No file uploaded.		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students are also members of committees that are responsible for organizing the colleges cultural and athletic events eg. Sports Committee, AF Committee, NSS Committee, etc. The members of the committee encourage the students to participate in all of the activities and include the students in a variety of awareness programs like voting awareness, clean India Green India, rescue female children, and other similar programs. Students are encouraged to participate as well as conduct events and academic activities.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

YES

5.4.2 – No. of enrolled Alumni:

30

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

In order to attain excellence in all areas, the college has developed a decentralised and participatory strategy for the faculties and heads of the departments for the different events organised on the campus. The many committees that were formed in the college to ensure the smooth operation of cultural, literary, athletic, National Community Service and National Student Service activities. The heads of the various departments and faculties are able to organise quality improvement activities on their own, including hosting seminars, inviting speakers, and carrying out any other activity they see fit. A committee at the departmental level has been formed in order to examine the requirements for laboratories and the acquisition of equipment. The purpose of forming the purchasing committee was to investigate the requirements that were provided by the departments and to give clearance for any necessary purchases. In addition, students have the opportunity to organise a variety of awareness programmes on their own time while attending college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	At the undergraduate level, the institution is required to accept the curriculum that was developed by the higher education department of Madhya Pradesh. Jiwaji University in Gwalior is in charge of determining the overall framework of postgraduate courses as well as their individual syllabi. There are undergraduate programs in the fields of commerce, business administration, Law, and the humanities. There are 12 departments offering post-graduation.
Teaching and Learning	All of the courses make good use of conventional teaching techniques, such as blackboards and whiteboards. There are 3 smart classes and 1 language lab and 3 computer labs and ICT tools available to impart education. The use of ICT technologies for excellent learning was implemented by several PG departments.
Examination and Evaluation	Internal exams may be given in a variety of formats, including home assignments, written tests, viva examinations, and so on. There is a provision for a continuous thorough assessment of students twice a year. This evaluation can be continuous and



complete. The university schedule dictated that the students in each relevant department take written examinations before receiving their final grades. The evaluation and announcement of the outcome are carried out in accordance with the university's schedule

Research and Development

All the 12 P.G departments of college are research centers. Faculty members are encouraged to present their research at national and international conferences and to publish their findings in peer-reviewed publications. The contributions that faculties make to research are taken into account while determining their weightage in the yearly value report. College has a research policy and a committee to implement it. There are more than 500 research scholars pursuing research in our college research centre.

Library, ICT and Physical Infrastructure / Instrumentation

The institution has a well-established central library that now has over 95,437 volumes and 92799 reference books that have been issued to students. Students and faculty members have access, inside the library's comfortable and large reading area, to a variety of national and regional periodicals, as well as local newspapers.

Human Resource Management

The human resources of the institution are comprised of both teaching and non-teaching members of the college community. The head administrator of the college delegated all of the administrative responsibilities as well as the teaching responsibilities to the various faculty members. The administrative tasks are handled by the non-instructional employees.

Industry Interaction / Collaboration

The college's Career Guidance cell, Placement cell, and Entrepreneurship Development cell all worked to foster interactions with local businesses and organized a variety of programmes with those businesses assistance in order to better serve the college's student body.

Admission of Students

Since 2012, the state government has been working on developing an online centralized admission system for students applying to undergraduate and postgraduate programs for their first year of study. E-PRAVESH PORTAL

provides information on the different courses, as well as their fee structures and the availability of seats. The HELP DESK at the institution is where the students may get counseling if they need it.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p style="text-align: center;">Planning and Development</p>	<p style="text-align: center;">The College maintains its own website, The information published on the website features all of the information that is relevant to the students.</p>
<p style="text-align: center;">Administration</p>	<p style="text-align: center;">Through the website of the higher education department in the state of Madhya Pradesh (MP Govt. ), academic management, the admissions process, as well as a variety of other sorts of information and orders, are received, monitored, and subsequently followed.</p>
<p style="text-align: center;">Finance and Accounts</p>	<p style="text-align: center;">Using the tally programme, every file pertaining to the finances and accounts was converted to digital format and kept up to date. Treasury software was used in order to calculate and create the salaries for all of the workers. All information pertaining to employees is kept up to date via the IFMIS Portal of the MP, which stands for integrated financial management information system.</p>
<p style="text-align: center;">Student Admission and Support</p>	<p style="text-align: center;">Students were accepted to the institution using an online platform known as e-pravesh. The admissions procedure is conducted entirely online. Additionally, the fee deposit is done in digital format.</p>
<p style="text-align: center;">Examination</p>	<p style="text-align: center;">The test-related tasks, including the enrollment of students, the filling out of examination forms, the depositing of fees, and the generation of admit cards and attendance sheets for the examination, were all accomplished online. All of these initiatives are carried out via cooperative efforts between the college and the university. The institution has made the grades that students have received in both their internal evaluations and their practical examinations available to see online.</p>

#### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
<b>No file uploaded.</b>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
<b>No Data Entered/Not Applicable !!!</b>						
<b>No file uploaded.</b>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
<b>No Data Entered/Not Applicable !!!</b>				
<b>No file uploaded.</b>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
83	99	14	14

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<b>General Insurance Scheme/GPF/Gratuity/Famil y Pension/Pension/ Child Care leave</b>	<b>General Insurance Scheme/GPF/Gratuity/Famil y Pension/Pension/ Child Care leave</b>	<b>Post - Matric Scholarship</b>

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The account division of the college is responsible for maintaining the stock account and making purchases in accordance with the guidelines established by the MP government. At the collegiate level, a committee for the approval of purchases is designated as the purchase committee. The approval of the committee is necessary to carry out all the purchase transactions in accordance with government grants and using the college Janbhagidari fund. Each department is responsible for maintaining its own stock registers for the numerous items that are either directly acquired or transferred via the colleges central stock. At the end of every financial year, physical verification of the stock of every department is carried out by physical verification committee. CA of the college audits and provides the audited report of the college at the end of

every financial year. The state government and auditor general team also audits the accounts of college at certain intervals.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
<b>No Data Entered/Not Applicable !!!</b>		
No file uploaded.		

6.4.3 – Total corpus fund generated

0
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Directorate of Higher education Bhopal	Yes	HODs and Faculties
Administrative	Yes	Directorate of Higher education Bhopal	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NIL
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6.5.3 – Development programmes for support staff (at least three)

NIL
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

Seminar Extension Lecture Organized Gym Smart Class
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	No
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	FEEDBACK TO BE COLLECTED	05/12/2016	16/03/2017	30/03/2017	1000
2017	ACR OF FACULTY BE CHECKED	18/04/2017	04/05/2017	15/05/2017	4

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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Beti Bachao Beti Padhao	19/10/2016	20/10/2016	15	8
Yuva Sansad	12/10/2016	13/10/2016	1	2
Safety of the Girl Students	12/09/2016	13/09/2016	15	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Energy conservation: Because the construction of the college buildings allows for adequate ventilation, there is a reduction in the amount of power that is necessary to carry out the day-to-day operations. This results in energy conservation. In order to lessen its impact on the environment and save money on utility costs, the college has adopted the CFL lighting standard. Except for the computer laboratories, which have a false ceiling that requires temperature regulation, using an air conditioner is not permitted in the campus. Water harvesting - Two of the college buildings do, in fact, make use of the technology that allows for water harvesting. Efforts to achieve carbon neutrality – Both students and teachers are urged to participate in efforts to achieve carbon neutrality by using environment-friendly modes of transportation. Plantation – The College has moved to a more technologically advanced form of plantation. The campus is home to a tree-planting event that occurs three times every year. Methods for the management of hazardous waste - The College is not responsible for producing any hazardous waste. The disposal of electronic waste, including CDs and DVDs, in accordance with the governments directives, is part of the management of e-waste.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	7
Scribes for examination	Yes	4

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	5	5	11/11/2016	7	Gram God, Sports	For the upliftment of Local Community	50

						to nculcate them in the mainframe Society	
2016	5	5	11/11/2016	180	Legal Aid	For the upliftment of Local Community to inculcate them in the mainframe Society	15
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#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Vishakha Guidelines	01/07/2016	To prevent sexual harassment at workplace
Student Charter	01/07/2016	To provide timely services and redressal to students
RTI	01/07/2016	To provide information

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Gandhian Ideology	02/10/2016	02/10/2016	384
12th of Jan - National Youth Day	12/01/2017	12/01/2017	370
Gender Sensitization	08/03/2017	08/03/2017	355
National Integration Day	29/10/2016	29/10/2016	346
Sadhbhavana Diwas	20/08/2016	20/08/2016	317
Yoga Day	21/06/2016	21/06/2016	351
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#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The college established a committee to oversee the maintenance of a green and tidy campus. The presence of pipal, neem, banyan, and gular trees contributes to the beauty of the campus. On college campuses, the use of plastic products is strictly prohibited. Students involved in the National Service Society and the National Cadet Corps plant trees on the college campus on a regular basis. A catchment area for rainwater has been dug out in accordance with the slandered regulations.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

Over the past four years, the following novel practices have been implemented:

- The college has placed a high priority on the spread of ICT technologies.
- For the past four years, computerization of the labs and administrative buildings has been prioritized.
- The college has installed three generators.
- For clean, fresh water, four water coolers have been fitted.
- During the time frame described above, the Girls Common Room was built.
- New innovative evaluation techniques were presented.
- A language lab upgraded to help students become more fluent in other languages.
- The Collective Surya Namaskar was implemented by the college on Swami Vivekanandas birthday. Despite the Colleges location in an urban area, there is a great need for local community development. Through the NCC and NSS wings of the college, the College prepares and implements programs for community development to support the neighborhood. The Purpose of community service is to:
- Give kids the chance to grow in their leadership and social networking abilities, making them more responsible citizens.
- To assist the local community.
- To make society more aware.
- To raise consciousness among the community and students.
- To safeguard the environment and future generations so that students can actively engage in social work and play a significant part in nation-building. This practices actions are divided into four categories:
- Special Programmes Sensitization Programmes, Awareness Campaigns, and Environmental Protection

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://mlbcollegegwalior.org>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Distinctiveness Colleges distinctiveness lies in its inclusivity which instills a sense of belonging to all its students coming from diverse background. Known for its academic excellence, supportive services providing safe and secure environment, robust facilities, sustainable practices like environmental awareness, community engagement etc. College is best known for providing research facilities for more than five hundred scholars in thirteen different subjects. Students from Kashmir, Manipur, Rajasthan, UP, Bengal and Assam are all benefitted due to vibrant research environment. 1. Holistic development of the students 2. Academic Excellence 3. Ability-based extension activity 4. Community Service 5. Eco-friendly campus 6. Legal Aid

Provide the weblink of the institution

<http://mlbcollegegwalior.org/igac/>

### 8.Future Plans of Actions for Next Academic Year

To work on submission of the proposal of the autonomous status of College.